
A-5 POLICY Board Organization/Procedures

Board Organization

The Board shall organize itself annually at the January meeting and shall elect from its own members a Chair and a Vice-Chair. It shall also select a Secretary and a Treasurer, either from its own Members or by appointing a person or persons to hold such offices.

Teams

The Board Chair shall appoint members to serve on the following teams. These appointments shall be made annually and shall be ratified by the Board. Each Team may then select its own Chair.

- Equity and Human Resources Team
- Finance and Facilities Team
- Planning Team
- Executive Advisory Team

The Board may designate other teams and/or ad hoc teams as needed.

Teams are to make proposals to the full Board, conduct research and assessment in policy development, monitor policy implementation and progress in achieving goals, and facilitate the flow of information to the full Board for its decision-making. Action proposed by any Team will require affirmative votes by a majority of members attending a regular Board meeting.

Reporting

Teams may provide monthly reports which include (a) items discussed at team meetings, (b) options considered, (c) recommendations and/or action requested.

The Board shall annually adopt a 12-month calendar of projected Board meetings and anticipated future projects.

The Board may schedule and hold seminars, workshops, or planning sessions to address topics of Board interest and concern.

Adopted: 05/15/07

Reviewed: 10/03/18, 02/01/20

Revised: 02/01/20

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Section A approved by Board of Governors 1.21.20

effective 02.01.20

Web link:

Tags: Board structure, calendar

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Section A approved by Board of Governors 1.21.20

effective 02.01.20