
B-3 POLICY Records Retention

It is the policy of Southeast Community College to retain and dispose of records in compliance with all Federal and State requirements. A records retention and disposition schedule shall be maintained to provide guidelines for the retention and disposal of College documents and records.

See Nebraska Revised Statutes: Chapter [84-1218](#) (Reissue 1994).

Related Policy: B-4, A-7a (HR/PR)

Adopted: 07/15/97

Reviewed: 02/03/20, 5/19/20

Revised: 02/03/20, 5/19/20

Web Links:

Tags: information protection, records retention

[Table Of Contents](#)

Section B approved by Board of Governors 05.19.20

effective 05.19.20