



## Dental Assisting—Diploma Getting Started Checklist

We are committed to helping you achieve your goals! Follow the steps on this guide to apply for the Dental Assisting Program. A review of your academic performance and the following requirements are utilized to score your admission placement in the program.

This program offers courses in the face-to-face format. See program website for additional information and option details. This program admits new students in both the **Fall and Spring semesters**.

- Full Time: Every Fall and Spring semesters  
Fall Semester: Apply February 1<sup>st</sup> – March 15<sup>th</sup>  
Spring Semester: Apply September 1<sup>st</sup> – October 15<sup>th</sup>

### **Program Acceptance:**

Applications will be reviewed when ALL requirements are submitted AND pre-requisite courses are completed. The program utilizes a selection process of all complete applications to determine acceptance into the program. Applications with incomplete or missing requirements at the time of selection will not be reviewed. The application for the program will remain open until the end of the application period and/or until the program spots are filled. Please note the following:

- Students may apply while enrolled in the last term of pre-requisite courses.
- Applicants with courses in progress will not be reviewed for acceptance until the end of the term AND after the submission of all requirements.
- Applicants **MUST** resubmit all documentation during each application period.

### **Getting Started:**

#### **Are you currently an SCC student enrolled in classes at SCC?**

For students currently enrolled in a program at SCC and/or working on pre-requisite courses for a Health Sciences program please meet with your assigned College Advisor. If this is your first term at SCC you will be connected with your advisor after completing *New Student Enrollment*. If you are a returning student and are unsure who your advisor is contact [advising@southeast.edu](mailto:advising@southeast.edu).

#### **Are you new to SCC or unsure where to start?**

If you are new to SCC or have not completed the required program pre-requisite courses listed below, please submit an Application for Admission to the Associate of Health Sciences program at [www.southeast.edu/applynow](http://www.southeast.edu/applynow). If you need help determining your next step, please contact [admissions@southeast.edu](mailto:admissions@southeast.edu) for assistance.

### **Demonstrate Appropriate Level of Proficiency in Reading and/or Math:**

- Must have completed ENGL 1010, ENGL 1110, or a speech course
  - Must have completed MATH 0900 or higher or place into MATH 0950 or higher
- Proficiency can be demonstrated with placement test scores OR course completion. For details related to placement testing or to schedule a placement test go to <https://www.southeast.edu/nextgenerationaccuplacer/>.

### **Complete Program Pre-Requisite Requirements:** Students must receive a grade point average of 2.0 for general education courses for admission into the program. Submit official transcripts showing college coursework completed at a college/university other than SCC, to SCC Admissions Office 8800 O Street Lincoln, NE 68520. Students are eligible to apply once registered for or completed the required courses listed. See college catalog for specific course requirements.

- Communication Studies (COMM1090, COMM1110, or COMM2810)  
**OR**
- English Composition I (ENGL1010, ENGL1110)  
**AND**
- One course from GELO categories: 3-6



- Complete Program Professional Awareness Activity:** See program website for [Professional Awareness](#) activity and forms to submit.
- Complete Digital Resume:** Using the following link, provide your experiences requested. Paper resumes are not accepted. Complete digital resume during application period. Digital Resume: [Digital Resume](#)
- Complete Program Application:** Apply at <https://www.southeast.edu/applynow/> during the stated application periods. For students interesting in starting:
  - Spring Semester (January): Please apply September 1<sup>st</sup> – October 15<sup>th</sup>.
    - First review of completed applications will begin on October 15; the application will remain open until all program seats are full.
    - Notification of acceptance will occur **on or after** November 15<sup>th</sup>.
  - Fall Semester (August): Please apply February 1<sup>st</sup> – March 15<sup>th</sup>.
    - First review of completed applications will begin on March 15th; the application will remain open until all program seats are full.
    - Notification of acceptance will occur **on or after** April 15<sup>th</sup>.Incomplete applications will not be reviewed if missing requirements.
- Complete Clinical Requirements:** Submit the following during the application period. Submit documentation to the Health Sciences Building (HSB 230) or email: [healthsciences@southeast.edu](mailto:healthsciences@southeast.edu).
  - Proof of current CPR for Basic Life Support (BLS) Healthcare Providers American Heart Association **only**
  - Complete Student Health Statement (see documentation form on program website)
  - Proof of current prophylaxis (teeth cleaning) verification, within the last 6 months

**Program Website:** <https://www.southeast.edu/dentalassisting/>