



## Medical Assisting Getting Started Checklist

We are committed to helping you achieve your goals! Follow the steps on this guide to apply for the Medical Assisting Program. This program offers courses full-time and part-time on the Lincoln Campus with some courses available online or hybrid. See program website for additional information. **This program admits new students every term.**

**Getting Started:**

**Are you currently an SCC student enrolled in classes at SCC?**

For students currently enrolled in a program at SCC and/or working on pre-requisite courses for a Health Sciences program please meet with your assigned College Advisor. If this is your first term at SCC you will be connected with your advisor after completing *New Student Enrollment*. If you are a returning student and are unsure who your advisor is contact [advising@southeast.edu](mailto:advising@southeast.edu).

**Are you new to SCC or unsure where to start?**

If you are new to SCC or have not completed the required program pre-requisite courses listed below, please submit an Application for Admission to the Medical Assisting program at [www.southeast.edu/applynow](http://www.southeast.edu/applynow). If you need help determining your next step, please contact [admissions@southeast.edu](mailto:admissions@southeast.edu) for assistance.

**Complete Program Application:** Online application is available at any time at:  
<https://www.southeast.edu/applynow/>

**Demonstrate Appropriate Level of Proficiency in Reading and/or Math:**

- ENGL0960: Beginning College Reading/Writing
- MATH0900: Math Fundamentals

Proficiency can be demonstrated with placement test scores OR course completion. For details related to placement testing or to schedule a placement test go to <https://www.southeast.edu/nextgenerationaccuplacer/>.

- Submit Official Transcripts:** Submit official transcripts if applicable showing college coursework completed at a college/university other than SCC, to SCC Admissions Office 8800 O Street Lincoln, NE 68520. The following courses may be transferred to SCC, taken prior to, or during the program:
- General Education: Choose one course from two out of the six GELO categories. In the online college catalog, click on “**Instructional Information**”, then “**SCC Core-General Education Requirements**” to see the complete list.
  - ACFS1015 Success at SCC
  - HLTH1060 Comprehensive Medical Terminology
  - MEDA1206 Medical Law, Ethics, and Cultural Communication
  - MEDA1207 Pharmacology and Dosage Calculations
  - MEDA1404 Human Diseases
  - MEDA1405 Medical Insurance and Coding

**Program Director Contact Information:** Kathy Zabel [kzabel@southeast.edu](mailto:kzabel@southeast.edu) or 402-437-2756

**Program Website:** <https://www.southeast.edu/medicalassisting/>

